

# **Deputy Director of Public Services**

**City of Owosso, Michigan**

**Salary:** \$80,000 – \$92,500/year | **Exempt**

The City of Owosso is seeking a qualified professional to serve as **Deputy Director of Public Services**. This position assists the Director of Public Services in planning, managing, and overseeing departmental operations and acts as Director in their absence.

**Responsibilities include:** assisting with department administration; supervising staff; overseeing daily operations of streets, utilities, parks, fleet, and facilities; managing capital improvement projects; assisting with budgeting and grant administration; ensuring regulatory compliance; coordinating emergency response efforts; reviewing bids and construction plans; conducting field inspections; and representing the City at meetings and public forums.

## **Minimum Qualifications:**

- Three (3)+ years of experience in public works management, engineering, construction management, or public administration required
- Five (5) years of progressively responsible municipal public works experience required
- Bachelor's degree preferred
- Michigan PE license and/or State of Michigan S-2, F-3, or Wastewater C certification preferred

**Knowledge & Skills:** strong leadership and communication skills; knowledge of municipal infrastructure systems; ability to manage projects, budgets, and staff; proficiency with computers and office technology; ability to work under pressure and respond to emergencies.

This position includes office and field work, inspections in varying conditions, and availability outside normal business hours.

**The City of Owosso offers a competitive benefits package.**  
EOE.