

Deputy Director of Public Services

City of Owosso, Michigan

Salary: \$80,000 – \$92,500/year | **Exempt**

The City of Owosso is seeking a qualified professional to serve as **Deputy Director of Public Services**. This position assists the Director of Public Services in planning, managing, and overseeing departmental operations and acts as Director in their absence.

Responsibilities include: assisting with department administration; supervising staff; overseeing daily operations of streets, utilities, parks, fleet, and facilities; managing capital improvement projects; assisting with budgeting and grant administration; ensuring regulatory compliance; coordinating emergency response efforts; reviewing bids and construction plans; conducting field inspections; and representing the City at meetings and public forums.

Minimum Qualifications:

- Three (3)+ years of experience in public works management, engineering, construction management, or public administration required
- Five (5) years of progressively responsible municipal public works experience required
- Bachelor's degree preferred
- Michigan PE license and/or State of Michigan S-2, F-3, or Wastewater C certification preferred

Knowledge & Skills: strong leadership and communication skills; knowledge of municipal infrastructure systems; ability to manage projects, budgets, and staff; proficiency with computers and office technology; ability to work under pressure and respond to emergencies.

This position includes office and field work, inspections in varying conditions, and availability outside normal business hours.

The City of Owosso offers a competitive benefits package.

EOE.